The School of Public Service
University of Juba



Take your career to the **next level**

PROFESSIONAL SHORT COURSES

Why Study with Us

- Committed, highly-qualified staff
- Small class sizes
- Renovated facilities
- Affordable
- Designed to accommodate people who are working
- Accredited
- A shared commitment to help build the nation

Cost

$250
($150 for new grads & NNGO employees)

Eligibility

To enroll all you need is:

- A desire to improve your management skills
- English proficiency

How to Register

Please complete the form on the back of this flyer and submit it to the School of Public Service on the University of Juba Customs Campus.

See the **back of this flyer** for courses, dates, and a sign-up form

Download at *www.SPS-UofJuba.org*

School of Public Service
University of Juba

PROFESSIONAL SHORT COURSES (2027)
SIGN-UP FORM

To sign-up, please complete this form and return it to SPS on the Customs Campus of the University of Juba **no later then 4:00 pm on the sign-up date listed below.**

Before classes begin, your enrollment will be confirmed and you will be asked to pay the program fee as part of a registration process. You will not be permitted to join the course until the program fee is paid.

1. **Names** (please use capitalized/block letters)

   Surname: _____

   Given Names: _____

2. **E-mail address**:_____
   (note: all applicants are required to have an active and working email address)

3. **Telephone number:**_____

4. **Check the box** next to the course you wish to attend
   Classes are a week long. They are given from Monday to Friday (1:00 until 6:00), as well as on the preceding and following Saturdays (from 9:00 to 5:00).

- ❑ **Project Planning & Management**
  Beginning on Sat Jan 23, 2027
  Sign-up by Jan 18
- ❑ **Conflict Management**
  Beginning on Sat Feb 20, 2027
  Sign-up by Feb 15
- ❑ **Strategic Planning**
  Beginning on Sat Mar 13, 2027
  Sign-up by Mar 8
- ❑ **HR Management**
  Beginning on Sat Apr 17, 2027
  Sign-up by Apr 12
- ❑ **Project Evaluation**
  Beginning on Sat May 22, 2027
  Sign-up by May 17
- ❑ **Change Management**
  Beginning on Sat Jun 19, 2027
  Sign-up by Jun 14
- ❑ **Managing Procurement and Contracting**
  Beginning on Sat Jul 17, 2027
  Sign-up by Jul 12
- ❑ **Ethics for NGO Leaders**
  Beginning on Sat Aug 21, 2027
  Sign-up by Aug 16
- ❑ **Organizational and Capacity Development**
  Beginning on Sat Sep 18, 2027
  Sign-up by Aug 13
- ❑ **Budget, Financial, and Banking Management**
  Beginning on Sat Oct 23, 2027
  Sign-up by Oct 18
- ❑ **Fundamentals of Fundraising**
  Beginning on Sat Nov 20, 2027
  Sign-up by Nov 13

For official use only:

Assigned number_____

_____ _____
Signature *Date*
Registrar, School of Public Service