



**The School of Public Service
University of Juba**



Take your career to
the next level

PROFESSIONAL SHORT COURSES

Why Study with Us

- Committed, highly-qualified staff
- Small class sizes
- Renovated facilities
- Affordable
- Designed to accommodate people who are working
- Accredited
- A shared commitment to help build the nation



Cost

\$300 per course



Eligibility

To enroll all you need is:

- A desire to improve your management skills
- English proficiency



How to Register

Please complete the form on the back of this flyer and submit it to the School of Public Service on the University of Juba Customs Campus.

See the **back of this flyer** for
courses, dates, and a sign-up form



PROFESSIONAL SHORT COURSES (2026-2027) SIGN-UP FORM

To sign-up, please complete this form and return it to SPS on the Customs Campus of the University of Juba **no later than 4:00 pm on the sign-up date listed below.**

Before classes begin, your enrollment will be confirmed and you will be asked to pay the program fee as part of a registration process. You will not be permitted to join the course until the program fee is paid.

1. **Names** (please use capitalized/block letters)

Surname: _____

Given Names: _____

2. **E-mail address:** _____

(note: all applicants are required to have an active and working email address)

3. **Telephone number:** _____

4. **Check the box** next to the course you wish to attend

Classes are a week long. They are given from Monday to Friday (1:00 until 6:00), as well as on the preceding and following Saturdays (from 9:00 to 5:00).

☐ **Project Planning & Management**

Beginning on Sat Oct 24, 2026

Sign-up by Oct 19

☐ **Conflict Management**

Beginning on Sat Nov 14, 2026

Sign-up by Nov 9

☐ **Strategic Planning**

Beginning on Sat Jan 23, 2027

Sign-up by Jan 18

☐ **HR Management**

Beginning on Sat Feb 20, 2027

Sign-up by Feb 15

☐ **Project Evaluation**

Beginning on Sat Mar 13, 2027

Sign-up by Mar 8

☐ **Change Management**

Beginning on Sat Apr 17, 2027

Sign-up by Apr 12

☐ **Managing Procurement and Contracting**

Beginning on Sat May 22, 2027

Sign-up by May 17

☐ **Ethics for NGO Leaders**

Beginning on Sat Jun 19, 2027

Sign-up by Jun 14

☐ **Organizational and Capacity Development**

Beginning on Sat Jul 17, 2027

Sign-up by Jul 12

☐ **Budget, Financial, and Banking Management**

Beginning on Sat Aug 21, 2027

Sign-up by Aug 16

☐ **Fundamentals of Fundraising**

Beginning on Sat Sep 18, 2027

Sign-up by Sep 13

For official use only:

Assigned number _____

Signature

Registrar, School of Public Service

Date